

**NORTH WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in Committee Room 1, Civic Hall, Leeds, LS1 1UR on  
Monday, 20th June, 2011 at 2.00 pm**

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**MEMBERSHIP**

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty (Chair)	-	Guiseley and Rawdon;
P Latty	-	Guiseley and Rawdon;
P Wadsworth	-	Guiseley and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

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**Agenda compiled by:  
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Civic Hall  
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**Gerard Watson**

**W N W Area Leader: Jane Maxwell  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 28<sup>th</sup> March 2011.</p>	1 - 8

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8			<p><b>NOTIFICATION OF APPOINTMENT OF AREA COMMITTEE CHAIR FOR 2011/2012 AND REVISIONS TO AREA COMMITTEE PROCEDURE RULES</b></p> <p>To consider a report of the Chief Officer (Democratic and Central Services) providing formal notification of Councillor G Latty's election to the position of Committee Chair for the 2011/2012 municipal year, whilst also notifying of the revisions made to the Area Committee Procedure Rules.</p> <p><b>(Council Function)</b></p>	9 - 16
9			<p><b>DELEGATION OF ENVIRONMENTAL SERVICES - UPDATE</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods providing an update on the progress towards the delegation of certain environmental services to Area Committees, in addition to detailing information relating to the current review of street cleansing services.</p> <p><b>(Executive Function)</b></p>	17 - 20
10			<p><b>WEST NORTH WEST HOMES LEEDS INVOLVEMENT IN AREA COMMITTEES</b></p> <p>To consider the report of West North West Homes Leeds Arms Length Management Organisation (ALMO) outlining the purpose of the ALMO's involvement in Area Committees and exploring ways to maximise the effectiveness of that involvement.</p> <p><b>(Executive Function)</b></p>	21 - 24

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11			<p><b>ANTI SOCIAL BEHAVIOUR REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) providing an update of the work undertaken in respect of tackling issues relating to anti social behaviour.</p> <p><b>(Executive Function)</b></p>	25 - 28
12			<p><b>AREA COMMITTEE ROLES FOR 2011/2012</b></p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) providing the Area Committee with a summary of its Area Functions and Priority Advisory Functions for 2011/2012.</p> <p><b>(Executive Function)</b></p>	29 - 78
13			<p><b>WELLBEING BUDGET REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) providing a current position statement on the Committee's wellbeing budget, detailing new expressions of interest received for funding and providing details of small grant allocations.</p> <p><b>(Executive Function)</b></p>	79 - 84
14			<p><b>KEY MESSAGES FROM AREA COMMITTEES SUB GROUPS AND FORUMS</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods providing an update on current issues considered and the progress made by the Committee's Sub Groups and Ward Forums which have taken place since the last Area Committee meeting.</p> <p><b>(Executive Function)</b></p>	85 - 88

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15			<p><b>WELLBEING 2010/2011 YEAR END MONITORING REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) providing an overview of the Wellbeing projects commissioned during the 2010/2011 municipal year.</p> <p><b>(Executive Function)</b></p>	89 - 94
16			<p><b>LOCAL AUTHORITY APPOINTMENT TO OUTSIDE BODIES</b></p> <p>To consider the report of the Chief Officer (Democratic and Central Services) on Local Authority Appointments to Outside Bodies.</p> <p><b>(Council Function)</b></p>	95 - 110
17			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday, 26<sup>th</sup> September 2011 at 2.00 p.m. (Venue to be confirmed)</p>	